



Vicarage Park CE Primary School
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Dear Parents and Carers,

All Early Years children attending Vicarage Park CE Primary School have a personal on-line Learning Journey which records photos, observations and comments, in line with the Early Years Foundation Stage, to build up a record of your child's experiences during their time with us.

We use Tapestry, a system, which is hosted in the UK on secure servers and is GDPR compliant. The servers conform to very high environmental standards and are proactively managed 24 hours a day. Each Tapestry account has its own database and the code itself is developed using hack-resistant techniques. Filenames are encoded for uploaded, videos and images, making Tapestry a safe and secure on-line Learning Journey tool. The benefits to yourselves from Tapestry being on-line means you will have secure access (via a website which you login to using your email address and a password) to your child's Learning Journey and, in addition to viewing our contributions, we encourage you to add to it by uploading photos and comments, or commenting on observations made by us.

Our Early Years has their own secure Tapestry website, which once you have provided the school with an e-mail address we will be able to set you up with an account. We will also give you detailed information on how to view/use your child's Learning Journey. If you do not have access to e-mail your child is still able to have an online Learning Journey which you can access through the use of school computer equipment during specific dates throughout the year. It is also possible to provide print outs of the Learning Journeys and each child will receive a download link with their Learning Journey on at the end of the Reception Year.

In order for your child's Learning Journey to be created please give us permission by completing the attached slip. Also if you provide your E-mail address we will set up an account enabling you to access your child's learning journey via the secure Tapestry website for your child's class. (Please note each parent only has access to their own child's Learning Journey)

If you have any questions or queries about the on-line Learning Journeys please do not hesitate to ask us.

Yours sincerely,

Mrs Natalie Evans
Early Years Leader



Tapestry Permission Slip



I give permission for Vicarage Park CE Primary School to create an online Tapestry Learning Journey for
..... (name of child).

Date of Birth:

The e-mail address I would like to link with the account so I have access to my child's Learning Journey is
..... (provide your e-mail
address).

My name is:

If you wish to have a second login in setup then please provide another set of information below:

Email Address:

Name:

Relationship to the child: